

Town of Sellersburg

Town Council Meeting Minutes

JULY 8, 2024

CALL TO ORDER

President Brad Amos called the meeting to order at 5:32 p.m.

ROLL CALL OF MEMBERS:

Present: President Brad Amos, Vice President Terry Langford, Member Matt Czarnecki, Member Randy Mobley, Town Manager Charlie Smith, Town Attorney Jacob Elder and Clerk Treasurer Michelle Miller.

Absent: Second Vice-President Scott McVoy

PRAYER AND PLEDGE OF ALLEGIANCE

MOTION TO ADOPT THE AGENDA AS PRESENTED:

M|S|V: Czarnecki | Mobley | 4-aye, 0-nay, motion approved.

APPROVAL OF MINUTES:

M|S|V: Czarnecki | Mobley | 4-aye, 0-nay, motion approved.

APPROVAL OF ALLOWANCE CLAIMS:

M|S|V: Czarnecki | Langford | 4-aye, 0-nay, motion approved.

APPROVAL OF JUNE 2024 PAYROLL ALLOWANCE DOCKET:

Motion made by Czarnecki to appoint Karen Huber who is a Democrat to replace John Broady:

M|S|V: Czarnecki | Langford | 4-aye, 0-nay, motion approved.

BOARD OF ZONING APPEALS (BZA) APPOINTMENT:

M|S|V: Czarnecki | Mobley | 4-aye, 0-nay, motion approved.

ORDINANCES & RESOLUTIONS:

1. 2024-OR-008 | REGULATING TRAFFIC CONTROL AT THE INTERSECTION OF INDIANOLA DRIVE AND ALLHANDS AVENUE:

1ST Reading: M|S|V: Czarnecki | Langford | 4-aye, 0-nay, motion approved.
Waive 2nd Reading: M|S|V: Czarnecki | Mobley | 4-aye, 0-nay, motion approved.
Approval: M|S|V: Czarnecki | Langford | 4-aye, 0-nay, motion approved.

2. 2024-OR-009 | DISPOSING OF SURPLUS OR WORTHLESS PROPERTY:

1ST Reading: M|S|V: Czarnecki | Langford | 4-aye, 0-nay, motion approved.
Waive 2nd Reading: M|S|V: Czarnecki | Mobley | 4-aye, 0-nay, motion approved.
Approval: M|S|V: Czarnecki | Mobley | 4-aye, 0-nay, motion approved.

**Town of Sellersburg
Town Council Meeting Minutes
JULY 8, 2024**

UNFINISHED BUSINESS:

3. **DISCUSSION | COMMUNITY AWARD SURVEY**
4. **DISCUSSION | RIGHT-OF-WAY ORDINANCE 2019-OR-022**

RECEIPT OF STAFF REPORTS:

TOWN MANAGER, CHARLIE SMITH: Gives various updates/information.

CHIEF OF POLICE, WILLIAM WHELAN:

Advises he will have an Ordinance for the next meeting to increase the overtime rate for Indiana Criminal Justice Grants to go from time and one half to double time.

TOWN ENGINEER, JACOBI, TOOMBS & LANZ: Mike Harris presents project status report

ADJOURNMENT:

MSV: Czarnecki | Mobley | 4-aye, 0-nay, motion approved.

Time adjourned: 6:17 p.m.

Minutes approved this **22nd** day of **JULY, 2024**

Brad J. Amos, Council Member

Matt Czarnecki, Council Member

Scott McVoy, Council Member

Terry Langford, Council Member

Randall Mobley, Council Member

Attest: Michelle D. Miller, Clerk Treasurer

TOWN OF SELLERSBURG
REGULAR TOWN COUNCIL MEETING
316 E. UTICA STREET SELLERSBURG, INDIANA 47172

Agenda for
July 8, 2024 at 5:30 p.m.

CALL TO ORDER AND ROLL CALL OF MEMBERS:

PRAYER:

PLEDGE OF ALLEGIANCE: All Present.

MOTION TO AMEND/ADOPT THE AGENDA AS PRESENTED:

APPROVAL OF MINUTES:

Approval of minutes as submitted by the Clerk-Treasurer.

APPROVAL OF ALLOWANCE CLAIMS:

APPROVAL OF PAYROLL ALLOWANCE DOCKET:

BOARD OF ZONING APPEALS (BZA) APPOINTMENT:

COMMENTS FROM PUBLIC ON AGENDA ITEMS (time limit of 5 minutes per person):

ORDINANCES AND RESOLUTIONS:

1. ORDINANCE 2024 – OR - 008: An Ordinance Regulating Traffic Control at the Intersection of Indianola Drive and Allhands Avenue.
2. ORDINANCE 2024 – OR - 009: An Ordinance Disposing of Surplus or Worthless Personal Property Belonging to the Town of Sellersburg, Indiana, and Authorizing the Special Purchas of a Used Yard Waste Truck.

UNFINISHED BUSINESS:

1. Discussion: Community Award Survey
3. Discussion: Right-of-Way Ordinance No. 2019 – OR - 022

NEW BUSINESS:

GENERAL COMMENTS FROM THE PUBLIC (limited to 15 minutes total):

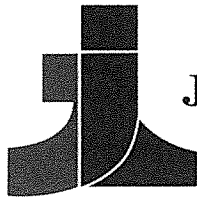
RECEIPT OF STAFF REPORTS:

Charlie Smith, Town Manager
Chief Russ Whelan
Mike Harris (Jacobi, Toombs, & Lanz)
Jacob “Jake” Elder, Town Attorney

COMMENTS FROM COUNCIL MEMBERSHIP (Good of the order):

Randall Mobley, District 2
Terry Langford, District 4
Brad J. Amos, District 3
Scott McVoy, District 1
Matthew Czarnecki, At-Large
Michelle Miller, Clerk-Treasurer

ADJOURN:



Jacobi, Toombs & Lanz, Inc.
Consulting Engineers & Land Surveyors



**TOWN OF SELLERSBURG
PROJECT STATUS REPORT**
(Updates are in bold blue and italics)

July 8, 2024

WATER

Sunflower Valley Water

- Construction is anticipated to begin in late 2024.
- Field walked alignment with Town on 5/13/2024.
- *Design is in final review. Scheduling review meeting with IFA.*
- *Preparing easements for acquisition. Meeting with Greg Fifer this week.*
- *Preparing IDEM construction permit for submittal this week.*

Lead Service Line Inventory

- Application for Indiana Finance Authority (IFA) Lead Service Line (LSL) Inventory Funding Program received initial approval for \$20,000. Working with IFA to finalize paperwork for funding.
- Met with Water Distribution Manager on 9/6/23 to determine schedule for completion.
- All record drawings provided to JTL have been scanned and returned to Town.
- Obtained countywide database of building construction dates for use in determining likelihood of lead service lines by building code enforcement dates.
- Regularly scheduled meetings are ongoing.
- Survey request to all Sellersburg water customers went out via email. Survey can be found on the Town website under the Water Department page or hard copies are available in the Billing Office.
- Project Types 2 and Type 3 applications for grant funding were submitted on 2/29/2024.
 - Type 2 application approved.
 - Type 3 application approved at 50% (\$100,000).
- Type 2 project kickoff meeting held on 5/24/2024.
 - *Work starting soon.*

INDOT 31W Utility Relocation – Water

- Prepared work orders for the Town.
- Submitted draft work plan and construction cost estimate to INDOT design consultant.
 - Updated INDOT work plan submitted. Updated cost estimate for INDOT and their design consultant.
- Held preliminary design review with Town on 5/24/2024.
- *Design work proceeding.*
- Meeting to review relocation with INDOT held on 6/12/2024.
 - *Waiting schedule updates from INDOT design consultant. Next meeting 7/24/2024.*

Corporate
1829 E. Spring Street
Suite 201
New Albany, IN 47150
812-945-9585

Kentucky
2307 River Road
Suite 203
Louisville, KY 40206
502-583-5994

Central Indiana
1060 N. Capitol Avenue
Suite E360
Indianapolis, IN 46204
317-829-3474

Southern Indiana
124 Bell Ave
Clarksville, IN 47129
812-288-6646

WASTEWATER

Borden-Sellersburg Regional Wastewater Cooperative

- PER submitted to IFA SRF 4/1/2024.
 - *Follow-up information submitted to IFA on 5/24/2024. Coordination is on-going.*
- *Preparing easements for acquisition.*
- Permit applications:
 - *Working on construction permit application to submit to IDEM for Segment 4 and I-1.*
- Design plans:
 - *Finalizing Segment 4 (Sellersburg)*
 - *Finalizing Segment I-1 (Borden)*

Ivy Tech Pump Station No. 2 Elimination

- Selected alignment.
 - *Design underway.*
- *Cost estimate in progress.*
- Survey has been completed.
- *Geotech fieldwork is complete, report coming soon.*
- *Environmental fieldwork has been completed, subconsultant is preparing report. Coordinating with subconsultant to determine overall permitting timeline.*
- *Contract modification coming soon.*

INDOT 31W Utility Relocation – Wastewater

- Prepared work order for the Town.
- Submitted draft work plan and construction cost estimate to INDOT design consultant.
 - Updated INDOT work plan submitted. Updated cost estimate for INDOT and their design consultant.
- Held preliminary design review with Town on 5/24/2024.
- *Design work proceeding.*
- Meeting to review relocation with INDOT held on 6/12/2024.
 - *Waiting schedule updates from INDOT design consultant. Next meeting 7/24/2024.*

SR 60 Utility Relocation – Wastewater

- Work plan approved.
- *Finalizing quote package.*
- *Needs to be clear by 10/1/2024.*
- *INDOT R/W acquisition going to condemnation.*
 - *Established contact with property owner and notified INDOT design consultant. Working on Right-of-Entry.*

WWTP Construction

- Plantwide Substantial Completion was approved at the 8/14/2023 Town Council meeting.
- Meeting was held with Town Staff on 4/17/2024 to identify final punch list items for contract closeout. Contractor has been made aware these items and is working on final punch list work. Finalizing the closeout of the contract with the Town and Contractor.
- *Recommend closing contract and moving fully into warranty period.*
- *Small drainage issue being worked on.*

ROAD

CCMG Paving

- Awarded Bids – 2/26/2024 at Council Meeting – Libs awarded as low bidder
- Executed Contract submitted to INDOT – 3/3/2024
- Pre-Construction Meeting with Libs held on 4/23/2024.
- Notice to Proceed issued on 5/13/2024. Contract completion date is 10/10/2024.
- *Libs has completed work near the pool.*
- *Libs began work in June.*
 - *Completed work on N Forrest Drive and S Forrest Drive.*
 - *Per Libs, work will continue towards the end of July.*